



Hunslet Moor Primary School

Head Teacher:

Miss H Darley

☎ 0113 2717257

3rd September 2024

Dear Parent /Carer,

From 19<sup>th</sup> August 2024 the Government will be introducing a new framework to help improve attendance in schools.

The new legislation will be in effect from **4<sup>th</sup> September 2024**.

What this means:

- A Penalty Notice (fine) will be considered if your child has 10 unauthorised absences (5 days) within 10 weeks. This can include:
  - Arriving to school after registers have closed.
  - Unauthorised absence where no medical evidence or contact is provided.
  - Taking full days off for appointments.
  - Holidays.
- School will support parents to help identify any barriers that are there preventing your child attending school.
- The Penalty (fine) will be increasing from £60 per parent per child to £80 per parent per child if paid within 21 days.
- £160 if paid between 21 and 28 days.
- Failure to pay will result in the unpaid penalty going to court.
- Penalty Notices (fines) will be limited to 2 per parent within a 3 year period.
- The second Penalty Notice will be of a flat rate of £160 if in the three year period.
- If a third Penalty Notice needs to be issued within the three year period then an alternative intervention will be looked which will include going straight to prosecution.

*Yours Sincerely*

Mrs L Frankland  
Deputy Head Teacher

*The designated Child Protection Officers of the school are Mrs K Daniels, Mrs K Dellow, Miss H Darley, Miss S Harker, Miss L Bolger, Mrs F May, Mrs S Brooke -White and Mrs D Graham*

